



**THORNHILL LAKE HOMEOWNERS ASSOCIATION, INC.**

c/o Benchmark Property Management, Inc.  
7932 Wiles Road  
Coral Springs, Florida 33067  
954-344-5353 / 561-278-0506  
Fax 954-344-5399

**REQUEST FOR ARCHITECTURAL REVIEW**

Name:

Address/Lot #:

Phone:

- (H)
- (W)
- (C)

**Directions:**

1. Fill in requested information
2. Sign form
3. Mail with proper postage and postmark to:

THORNHILL LAKE HOMEOWNERS  
ASSOCIATION, INC.

Benchmark Property Management, Inc.  
7932 Wiles Road  
Coral Springs, Florida 33067

If you have any questions about this form, or what is required for your project, please contact your property manager at Benchmark Property Management.

A. Brief Description: In the space below or on an attached page, give a description of the alteration, improvement, addition or other change you would like to make to the exterior of your home. *(To avoid delays, be as clear as possible)*. Please include such details as the dimensions, materials, color, design, location and other pertinent data.

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B. Please attach to this application the following items (see Attachment 1 also):

- \_\_\_\_\_ Survey/Lot plan showing the location of the improvement.
- \_\_\_\_\_ Plans, elevations or detailed sketch.
- \_\_\_\_\_ Paint color chip.
- \_\_\_\_\_ Copy of building permit.
- \_\_\_\_\_ Other-\_\_\_\_\_

**HOMEOWNER AFFIDAVIT**

I have read, understand and agree to abide by the Covenants and Restrictions of the Association and agree to abide by them. I understand and, in return for approval, I agree to be responsible for the following:

- For all losses caused to others, include common areas, as a result of this undertaking, whether caused by those contracted by me;
- To comply with all state and local building codes;
- For any encroachment(s);
- To comply with conditions of acceptance (if any); and
- To complete the project according to the approved plans. If the modification is not completed as approved, said approval can be revoked and the modification shall be removed by the owner at owner’s expense.
- Applicant further acknowledges that drainage swales have been designed and established between homes (side yard) to carry storm water off the lot and to maintain positive drainage away from home. The Association and or developer shall not be responsible for any effect proposed landscaping installation may have on this drainage. The applicant shall be responsible.

I also understand that the Architectural Approval Form does not review and assumes no responsibility for the structural adequacy, capacity or safety features of the proposed construction, alteration or addition; for soil erosion of incompatible or unstable soil conditions; for mechanical, electrical or any other technical design requirements for the proposed construction, alteration or addition; or for performance, workmanship or quality of work of any contractor or of the completed alteration or description.

I agree to abide by the decision of the Architectural Control Committee or Board of Directors. If the modification is not approved or does not comply, I may be subject to court action by the Association.

\_\_\_\_\_ Date of Request

\_\_\_\_\_ Signature of Homeowner

*Do not write below this line*

\_\_\_\_\_ Approved by Architectural Control Committee

\_\_\_\_\_ Approved subject to following conditions:

\_\_\_\_\_ Pending, insufficient information. Resubmit requested information. Be sure to include the following:

\_\_\_\_\_ Denial, not approved for the following reason:

By: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of ACC Member or Agent